



## NACE Travel Grant application and approval policy

### Overview

The NACE Travel Grants program supports NACE-funded postgraduate scholars and postdoctoral fellows to showcase Australian allergy research in Australia. This can be used to support the presentation of allergy research at in-person, virtual and hybrid domestic and international conferences with an international audience.

**International travel is not eligible under the NACE grant agreement. For example, international flights and accommodation are not eligible costs. International conference registration cost may be an eligible cost for outputs related to NACE-funded scholarships/fellowships.**

All NACE funded postgraduate scholars and postdoctoral fellows are eligible and encouraged to apply for the NACE Travel Grants. You must include proof of abstract submission or acceptance for oral or poster presentation. A preliminary approval may be granted based on abstract submission, with final approval pending acceptance.

### Budget and costs covered

#### Budget guidance

- Travel Grant budget to be split evenly among NACE-funded postgraduate scholars and postdoctoral fellows
- Opportunity for each scholar and fellow to utilise a maximum of \$4000 before June 2026
- Unlimited applications to support oral/poster presentations at domestic and international (conference registration only) conferences

#### Costs covered (As per [ATO Reasonable Travel Allowance Scale](#))

- In-person and virtual/hybrid conference registration (domestic and international)
- Flights (in Australia)
- Airport transport (in Australia)
- Accommodation (in Australia)

### Approval

- Reviewed by NACE Executive Committee

### Application and reimbursement process

- Application is open all year round
- Application period: 4 weeks prior to conference date is preferable, otherwise a minimum of 2 weeks' notice is required
- Selection criteria:

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- Alignment with [NACE vision and mission](#)
- Output must be related to NACE-funded scholarship/fellowship
- Abstract must be accepted for oral or poster presentation at conference
  - Preliminary approval may be granted based on submission, with final approval pending acceptance.
- Up to a maximum of \$4000 before June 2026 to be granted per scholar/fellow
- Complete the application form and submit to [nace@mcri.edu.au](mailto:nace@mcri.edu.au): [Link to Form](#)
- Grant recipients must arrange and pay for their own registration and travel costs, and claim grant funds as reimbursement after attending the conference by submitting a claim form (to be provided) and receipts.

### Acknowledgement

- [NACE Publication Guidelines](#) must be followed to acknowledge NACE support.

### Review and approval of the Travel Grant application and approval policy

- The Travel Grant application and approval policy must be approved by the NACE Executive.
- The Travel Grant application and approval policy will be reviewed every two years.

Version	Changes	Date approved	Next review date
1.5	Increase in NACE Travel Grant support from \$2750 to \$4000 per scholar/fellow and link to updated Application Form	06 May 2025	06 May 2027
1.4	Formatting and link to Application form updated.	03 Feb 2025	03 Feb 2027
1.3	Update to include International Conference registration fees as an eligible cost	26 Feb 2024	26 Feb 2026
1.2	Original version	27 Sep 2023	27 Sep 2025