



NACE Cost model for consumer sitting fees and hourly rate

This Cost model applies to members of the NACE Consumer Advisory Group and those from the Consumer Engagement Register participating in consumer related activities.

Engagement type	Remuneration type	Engagement description	Chair fee	Member fee	Activity fee
Consumer (led)	Sitting fee*	<ul style="list-style-type: none"> Consumer engagement in governance, strategy, policy and evaluation. Advocacy, leadership, evaluation and continuous improvement of consumer engagement practice. Provision of strategic advice on consumer engagement and consumer-led education and research priorities/initiatives. 	\$276 ≥ 4hrs \$138 <4hrs	\$238 ≥ 4hrs \$119 <4hrs	
Partnership	Sitting fee*	<ul style="list-style-type: none"> Represent the consumer perspective on Steering Committees, Working Groups and Interview Panels. Program and project involvement – liaison, advisor, team member, project governance. 	\$238 ≥ 4hrs \$119 <4hrs	\$206 ≥ 4hrs \$103 <4hrs	
Involving	Hourly rate	<ul style="list-style-type: none"> Speaking engagements/panel member at events. Reviewer roles in research, education, training and communications. 			\$50 p/hr
Consulting	Hourly rate	<ul style="list-style-type: none"> Participate in consultation activities such as focus groups, consultative workshops and interviews+ Storytelling to support communications, program development or delivery: interviews, writing, video-based. 			\$40 p/hr
Informing	N/A	<ul style="list-style-type: none"> Consumers who receive CAG communications and may participate as an audience member at events. 			\$0

The costings are based on the 2023 VCCC Alliance Cost Model. This resource is part of the VCCC Alliance Consumer Engagement Toolkit (v3. dated 09/03/2023).

*Sitting fees have been segmented into 4-hour blocks, with maximum payment capped at the full day rate.

+No hourly rate remuneration for participation in surveys.



Remuneration for NACE consumer members

The remuneration outline below applies to members of the NACE Consumer Advisory Group (CAG) and those from the Consumer Engagement Register participating in consumer related activities.

A. Sitting and Hourly Rate Fees

NACE CAG members and those from the Consumer Engagement Register involved in consumer related activities will be paid at an hourly rate. This payment will incorporate preparation time for the meetings or activity (where it is specifically requested).

A minimum of 2 hours sitting fee will be paid to the CAG members in the rare occurrence that a meeting may not be two hours in length.

Refer to the *NACE Cost model for consumer sitting fees and hourly rate* for further detail.

B. Remuneration for Expenses – Travel and Personal

Reasonable travel and personal expenses that may be incurred by members due to their involvement on the CAG or in a consumer engagement related activity will be covered. These include:

i. Travel

Travel arrangements will be negotiated with each member individually. The type of travel arranged will be influenced by the availability of transport in the member's normal place of residence and the distance to travel.

ii. Petrol

Where there is an alternative and more cost-effective form of transport (eg. plane), and the individual elects to drive, the reimbursement will be paid up to the value of a return economy airfare.

iii. Accommodation

The NACE Management Office will book accommodation where needed and it will be of a comfortable and reasonable standard. Accommodation will be booked where an overnight stay is required due to the inability to book transport at an appropriate time of day for arrival or departure.

iv. Meal Allowance

A Meal Allowance will be paid where an overnight absence is required for the member to fulfil their obligations.

The recommended pricing from the ATO (2022-23) is as follows:

- Breakfast: \$26.80;
- Lunch: \$30.60; and
- Dinner: \$52.75

v. Other Expenses

Members will be eligible to apply for other out of pocket expenses that occur from sitting on the CAG.

These include:

- Car parking
- Public transport
- Other items, by negotiation

Approval for 'other expenses' will need to be sought from the NACE Management Office.